

Community Partnership Request Template

Subject: Support Our First Responders – Local Partnership Opportunity

Dear [Business Owner/Manager's Name],

I hope this message finds you well. My name is [Your Name], and I'm with [Agency Name], serving our community as part of our local [Police Department / Fire Department / EMS Agency].

We are reaching out to local businesses like yours to explore a partnership opportunity. Our agency is launching a wellness and training initiative designed to support the mental, physical, and emotional well-being of our first responders. As part of this program, we recognize participants with small rewards—such as gift cards or local experiences—to celebrate their engagement and commitment.

Would [Business Name] be willing to donate a prize such as a gift card, product, or service to help us recognize these dedicated individuals?

In return, we would be proud to:

- Promote your business in our internal communications and social media (if applicable)
- Publicly thank your support in our monthly recognition post
- Encourage our members to support businesses that support them

We deeply appreciate your consideration and support of our first responders. If you're open to partnering with us or have any questions, feel free to contact me at [Your Email] or [Your Phone Number].

Thank you for your time.

Warm regards,
[Your Full Name]
[Your Position]
[Agency Name]
[Contact Info]